Learning About Academic Policy Changes and Their Impact on Advising
Types of Policies

University of North Carolina General Administration Policy: *The Code/Policy Manual*
- Responsible: UNC General Administration

University Policy
- Responsible: Office of Legal Affairs
- Policies most often originate via UNC General Administration, state or federal legislation, or other administrative action
- Review schedule maintained by Legal Affairs and carried out by the appropriate "owner"

Academic Policy
- Responsible: Faculty Council and/or Office of Academic Affairs
- Policies most often originate via UNC Charlotte faculty and administration
- Review schedule maintained by Academic Affairs and carried out by the Faculty Academic Planning and Standards Committee (FAPSC)
Site includes most current academic policies [http://provost.uncc.edu/policies](http://provost.uncc.edu/policies)

**Academic Policies include:**
- Introduction
- Policy Statement*
- Definitions
- Policy Contact(s)
- History
- Related Policies, Procedures and Resources
- Frequently Asked Questions

*Official language that must be changed through appropriate channels*
Course Load

- Semester: typically 15-18 credits
  - 12 credits is full-time (full tuition and fees assessed)
  - More than 18 credits requires advance approval
- Summer Session: 6-7 credits
  - More than 7 credits in a single session (or in concurrent sessions) requires advance approval
- Tuition Surcharge
  - Students who attempt more than 140 credit hours are subject to a 50 percent tuition surcharge on the excess hours taken.
Identifies requirements for good academic status

“An undergraduate student must maintain a cumulative grade point average of 2.0 or above at UNC Charlotte to remain in good academic standing. Academic Standing of each student is calculated at the end of the Fall and Spring semesters.”

Defines criteria:
- Semester Warning – cumulative GPA ≥ 2.0 & semester GPA < 2.0
- Academic Probation – cumulative GPA < 2.0
- Academic Suspension – probation for two consecutive semesters

Exception for summer enrollment
- Students may enroll in summer courses regardless of academic standing.
Withdrawals

- "Undergraduate students may receive a grade of W for no more than 16 credit hours over their academic careers."
- Applies to entire undergraduate student body beginning Fall 2014, but does not apply for W’s in courses prior to Fall 2014
- Consolidates withdrawal deadlines to the 9th week
- All withdrawals will appear on transcript as W or WE (extenuating circumstances)
Minimum of 120 credits for bachelor’s degree
  • Major + General Education Requirements

Resident Requirement
  • Last 25% of baccalaureate degree requirements must be completed at UNC Charlotte
    • Includes the last 12 credits in the major
    • At least 6 credits in the minor (if applicable)

GPA Requirement
  • Cumulative GPA $\geq 2.0^*$
  • Major and minor GPA $\geq 2.0^*$

*Some programs require a higher GPA.
Transfer Credit and Advanced Academic Standing

- Defines responsibility and guidelines for transfer credit including AP, IB, CLEP, military training, and exemptions for transfer students
- Transfer credit from other institutions
  - Prior to enrollment at UNC Charlotte: evaluated by Office of Admissions
  - After enrollment at UNC Charlotte: transient study
- Transient study
  - Approval must be received by Dean and "Permit for Transient Study" form must be completed
  - No credit is accepted for courses below C
  - Grades do not transfer
In addition to general education requirements, students must complete the requirements for an academic major in order to graduate from the University.

Students may declare a major field of study upon their enrollment at UNC Charlotte or they may enroll as undeclared students in UCOL.

Change of Major/Minor Form
- Declaring or changing a major/minor – requires written approval from the major/minor program
- Dropping a major/minor – does not require written approval
- Form must be filed at the Office of the Registrar after appropriate approval is obtained
Grading

- Defines parameters for grades and grading structure, including “I,” “IP,” “W,” and “Pass/No Credit”
- Provides example of how GPA is calculated
- Repeating Courses
  - With grade replacement
    - Up to two courses (maximum 8 credits)
    - Both grades will appear on transcript, but higher grade used in GPA calculation
  - Without grade replacement
    - Grades are averaged in GPA calculation
Readmission of Former Students

- **Associate Degree Rule**
  - Students who earn AA, AS or AFA may apply for readmission as transfer students (maximum of 64 credits are applied to the Associate Degree)

- **Two-Year Rule**
  - Students who have not been enrolled at UNC Charlotte for a minimum of 24 consecutive months
  - Only grades of C or above can be used for academic credit

- **Second Baccalaureate Major/Minor**
  - Students must satisfy GPA $\geq 2.0$ requirement
  - Students do not need to satisfy 120 credit requirement or general education requirements
Defines parameters for registration times, deadlines and types of course registration including consortia, inter-institutional and NC online registration

Add/Drop Period
- Through the 8th instructional day
- During the Add/Drop Period students can:
  - Register for courses
  - Drop a course(s) without record (and remain enrolled in others)
  - Drop all courses without record
  - Change the grade type to Audit or Pass/No Credit
  - Elect to retake a course with Grade Replacement
Other Relevant Policies

- FERPA
- Religious Accommodation for Students
  - Includes a minimum of two excused absences each academic year
- Student Involuntary Protective Withdrawal Policy
  - Campus Behavioral Intervention Team
    - The Chair accepts reports by any person who suspects a student is a threat to the University community
    - Evaluates student behavioral concerns
Thank You

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